

GOVERNMENT OF TELANGANA  
ABSTRACT

Public Services – The Telangana Judicial Ministerial and Subordinate Service Rules, 2018 – Amendments - Notification – orders – issued.

LAW (LA, LA&J-HOME-COURTS.B) DEPARTMENT

G.O.Ms.No. 37

Dated: 20.05.2021.

Read the following:-

1. G.O.Ms.No.29, Law (LA, LA&J-Home-Courts.B) Department, Dated: 18.05.2018.
2. From the Registrar (Admn), High Court for the State of Telangana, Hyderabad, Lr.ROC.No. 3026/2017-C-1, Dated: 04.04.2019.

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ORDER

In the circumstances reported by the Registrar (Admn), High Court for the State of Telangana, Hyderabad in the letter 2nd read above, the Government of Telangana hereby issue the following Notification which shall be published in the Extraordinary issue of Telangana Gazette, dated: 20.05.2021:-

**NOTIFICATION**

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in partial modification of the Notification issued in G.O.Ms.No.29, Law (LA, LA&J-Home-Courts.B) Department, Dated: 18.05.2018 and of all other powers hereunto enabling the Governor of Telangana hereby makes the following amendments to the Telangana State Judicial Ministerial Service Rules, 2018 issued in G.O.Ms.No.29, Law (LA&J-Home Courts.B) Department, dated 18.05.2018:-

**AMENDMENT TO THE NOTIFICATION**

In the first paragraph under the Notification, for the words "the following special rules for the Telangana Judicial Ministerial and Subordinate Services", the following shall be substituted, namely,-

"the following rules in respect of Members of Judicial Ministerial and Subordinate Service".

**AMENDMENTS TO THE RULES**

In the said rules,

1. in rule 2,

(1) in clause (b), after the words "applicable at the time", the word "except under Rule 10 of Telangana State and Subordinate Service Rules, 1996" shall be inserted.

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(2) in clause (f), for sub-clause (a), the following shall be substituted, namely,-

"a. When he / she is performing the duties of a post borne on the cadre of the service or undergoing probation, instruction or training prescribed for such service or is deputed by the competent authority for higher studies or for undergoing training in the India or abroad; or".

(3) for clause (j), the following shall be substituted, namely,-

"j) Probationer" means a member in a service, class or category who has not completed his probation."

(4) in clause (l), for clause (i) under the proviso, the following shall be substituted, namely,-

"(i) If a period of five years has not elapsed since his / her first appointment to a service under the Government of India or the Government of a State; or".

(5) for clause (q), the following shall be substituted, namely,-

q) "Service" means post or a group of posts classified as in the Telangana Judicial Ministerial and Subordinate Service."

2. In rule 6, in the table thereunder,

(1) the following column numbers shall be inserted to the respective column headings, namely,-

Category and name of the post	Method of appointment	Appointing authority
(1)	(2)	(3)

(2) For the entries in the categories 3, 7 and 16, the following entries shall respectively be substituted, namely,-

3. Superintendent	1. 10% by direct recruitment. 2. <b>90%</b> by promotion of Senior Assistant (Category 7)	Principal District Judge / Unit Head.
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7.Senior Assistant	<p>1. 10% by direct recruitment.</p> <p>2. 90% by promotion of Junior Assistants (Category-8) / Typists (Category-9) and Field Assistants (Category-10) by fixing the ratio of 5:1 in a cycle of Six (6) vacancies as prescribed in Note 2.</p> <p>Provided that the persons working in category-10 i.e., Field Assistant shall not be eligible for promotion to Category-7 i.e., Senior Assistant unless they complete the minimum service of 10 years in the category of Field Assistant.</p>	Principal District Judge / Unit Head.
16.Process Server	<p>a) 70% by promotion of Office Subordinate / Attenders (Category 17).</p> <p>b) 30% by direct recruitment.</p>	Principal District Judge / Unit Head.

3. In rule 14, in sub-rule (1), for clause (ii), the following shall be substituted, namely,-

“(ii) at its discretion, by an order, either extend the period of probation of the probationer in case the probation has not been extended under Rule 15 or terminate his/her probation and discharge him/her from the service after giving him/her one month’s notice or pay in lieu of such notice:

Provided that if the termination or probation and the discharge of the probationer from service is to be made as a measure of punishment on the ground of misconduct, negligence or any specific fault on the part of the probationer, the procedure prescribed in Rule 19(2) read with Rule 20 of the Telangana Civil Service (Classification, Control and Appeal) Rules, 1991, shall be followed and it shall not be necessary to give him/her one month’s notice or pay in lieu of such notice.”.

4. In rule 19, after sub-rule (4), the following sub-rule shall be inserted, namely,-

"(5) The seniority of a member of service, class or category who is transferred on his own request from one unit of appointment to another unit of appointment shall be fixed with reference to the date of his joining duty in the latter unit of appointment."

5. In rule 26, for sub-rule (2) and (3), the following shall be substituted, namely,-

"(2) Transfer of members of the service who are full members or approved probationers from the jurisdiction of one appointing authority to that of another shall be made by the High Court for the State of Telangana.

Provided that the seniority of a member who is transferred on administrative grounds shall be fixed with reference to the date of his/her appointment in the unit from which he/she is transferred while seniority of a member transferred on his/her own request from one Unit to another shall be fixed in the latter Unit with reference to the date of his/her appointment in that Unit upon such transfer.

(3) Transfers of Chief Administrative Officers from one Unit to another shall be made by the High Court for the State of Telangana."

6. In rule 31, the following proviso shall also be inserted, namely,-

"Provided that no conditional relinquishment or relinquishment of right for a temporary period shall be permitted."

7. In rule 35, for clause (b), the following shall be substituted, namely,-

"b) In case of persons who are in service on the date of issue of these rules and who are otherwise eligible for promotion to the higher posts of category 2 to 10 and for whom a Graduation Qualification is now prescribed as a pre-requisite for such promotion, may be promoted, even though they do not possess the Graduation Qualification, but they shall be required to acquire the prescribed qualification within the period of five (5) years from the date of promotion. This concession shall be in force for a period of three (3) years from the date of issue of these rules."

8. In Annexure-I under rule 8, for the entries at Sl.Nos.3, 7, 8, 9 and 10, the following entries shall respectively be substituted, namely,-

Sl. No.	Category and name of the post	Method of appointment	Qualifications
3	Superintendent	By direct recruitment or by promotion from category-7	<p>Must be a Graduate from any recognized University.</p> <p>Must have Passed prescribed Departmental Tests i.e., Civil Judicial Test Part-I &amp; II, Criminal Judicial Test, Accounts Test for Subordinate Officers Part-I, and Translation Test i.e.(i).Translation from English to the Regional Language and (ii) Translation from Regional Language to English.</p> <p>Preference shall be given to those who have computer skills for direct recruitment only.</p> <p>Provided that a person appointed by direct recruitment shall pass the prescribed departmental test within the period of probation if he has not already passed.</p>
7	Senior Assistant	By direct recruitment Or By promotion from categories 8, 9 and 10	<p>Must be a Graduate from any recognized University.</p> <p>Must have Passed prescribed Departmental Tests i.e., Civil Judicial Test Part-I &amp; II, Criminal Judicial Test and Accounts Test for Subordinate Officers Part-I. Preference shall be given to those who have computer skills for direct recruitment only.</p> <p>Provided that a person appointed by direct recruitment shall pass the prescribed departmental test within the period of probation if he has not already passed.</p>

8	Junior Assistant	By direct recruitment Or By promotion	<p>Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the university Grants Commission or any equivalent qualification.</p> <p>Must have knowledge or qualification in computer operation.</p>
9	Typist	By direct recruitment Or By promotion	<p><u>For direct recruitment:</u></p> <p>Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.</p> <p>Must have passed Telangana Government Technical examination in English Typewriting by higher grade qualification or its equivalent examination.</p> <p>Must have knowledge or qualification in computer operation.</p> <p><u>For promotion:-</u></p> <p>Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.</p> <p>Must have passed Telangana Government Technical examination in English Typewriting by higher grade qualification or its equivalent examination.</p>

			Provided that candidates who have passed the examination by the higher grade are not available those who have passed the examination by the lower grade may be considered.  Must have knowledge or qualification in computer operation.
10	Field Assistant	By direct recruitment or By promotion	Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.

9. In Annexure -II under rule 11, for the opening paragraph, the following shall be substituted, namely,-

"Manner of appointment by direct recruitment:- For Superintendent, Senior Assistant, Stenographer Grade-III, Junior Assistants, Typists, Field Assistants, Examiners, Copyists, Drivers (Light Vehicle), Record Assistants, Roneo Duplicator Operators, Process Servers and Office Subordinates / Attenders."

2. The Registrar (Admn), High Court for the State of Telangana, Hyderabad is requested to take further necessary action in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

A.SANTHOSH REDDY,  
SECRETARY TO GOVERNMENT,  
LEGAL AFFAIRS, LEGISLATIVE AFFAIRS AND JUSTICE.

To  
The Registrar General, High Court of Judicature for the State of Telangana  
and the State of Andhra Pradesh at Hyderabad.

**Copy to:**

The Accountant General, Telangana, Hyderabad.

The Pay & Accounts Office, Telangana, Hyderabad.

The Finance Department.

The Commissioner Printing Stationary and Stores Purchase,  
Chanchalguda, Hyderabad - (with a request to publish the  
notification in the T.S. Gazette and supply 50 copies to the  
Government).

The Registrar, Supreme Court of India, New Delhi.

The Secretary, Ministry of Personnel & Public Grievances and Pensions,  
Government of India, New Delhi.

The Secretary to the Hon'ble Governor for the State of Telangana

The P.S. to the Hon'ble Chief Minister.

The P.S. to the Hon'ble Minister for Law & Courts.

The P.S. to the Secretary, Law Department.

// FORWARDED :: BY ORDER //

*shivakumar*  
SECTION OFFICER.

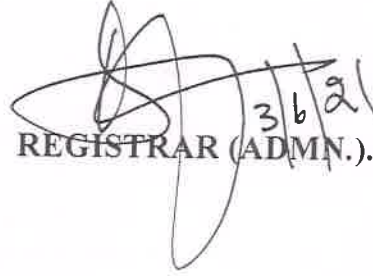
# HIGH COURT FOR THE STATE OF TELANGANA

ROC. No. 3026/2017-C-1

Dated. 3-06-2021

(G.O.Ms.No.37 LAW (LA, LA & J-HOME-COURTS.B) Department, dated 20-05-2021) - Telangana Judicial Ministerial and Subordinate Service Rules, 2018 – Amendments.

**“COMMUNICATED”**

  
3/6/21  
REGISTRAR (ADMN.).

To

1. The Prl. Secretary to the Hon'ble the Chief Justice, High Court for the State of Telangana (with a request to place the same before the Hon'ble the Chief Justice)
2. All the P.Ss to the Hon'ble Judges (with a request to place the same before the Hon'ble Judges)
3. All the Registrars, High Court for the State of Telangana.
4. All the District Judges/Unit Heads in the State of Telangana.
5. The Section Officers of Special Officer Section, E-Section, Recruitment Section, Establishment Section, D-I Budget Section, and Legal Cell Section, High Court for the State of Telangana (for information and necessary action, if any).

**OFFICE OF THE PRINCIPAL DISTRICT JUDGE: NALGONDA.**

Endt. Dis.No. 2691 /2021/A1,

Date: 11-06-2021.

“ Communicated ”.

  
(CAO)

**PRINCIPAL DISTRICT JUDGE,  
NALGONDA.**

To:

All the Judicial Officers working in Nalgonda District Unit.